



PGEU GPUE

Pharmaceutical Group of European Union
Groupement Pharmaceutique de l'Union Européenne

Professional Affairs Advisor

The Pharmaceutical Group of the European Union (PGEU) is the European association representing community pharmacists. Today PGEU has 32 national delegations made up of 40 Member Associations. Through its Member Associations, PGEU represents more than 400,000 community pharmacists and 170,000 pharmacies across Europe.

PGEU's primary role is to promote the role of community pharmacists in the evolving policy and regulatory framework at EU level, and to serve as a forum for the exchange of information and best practice among its members. Further information can be obtained on the PGEU website: www.pgeu.eu

The Professional Affairs Advisor reports to the Secretary General and provides PGEU members with information and advice on professional related issues.

Main tasks:

- Monitoring of PGEU activities relevant to pharmacy practice including pharmaceutical policy and regulation, patient safety, public health, m/eHealth, education and continuing professional development;
- Preparing annual reports, work programmes, activities reports, internal memos and minutes;
- Supporting the representation of PGEU in groups, task forces and missions, including public speaking when relevant;
- Drafting PGEU policy statements and position papers;
- Liaising with the PGEU members and stakeholders;
- Networking with people / bodies from different backgrounds;
- Collecting, analysing and validating national pharmacy practice data from PGEU member associations.

Profile

- Qualified European pharmacist (EU/EEA/EFTA master's degree level qualification)
- Understanding of the community pharmacy environment
- Ability to work autonomously as well as in team
- Demonstrating initiative, capable of working under time pressure
- Ability to support the representation of PGEU externally
- Excellent communication skills
- Excellent written and spoken English
- Prepared to travel frequently within the EU

PGEU offers:

- A contract under Belgian law;
- A competitive salary, including extra-legal benefits;
- A varied and challenging position in an international and dynamic environment.

Please send your application via e-mail to pharmacy@pgeu.eu by the **5th of June 2018**. Interviews will take place between 7 and 15 June. Only shortlisted candidates will be contacted.

The application should include the following documents:

1. A motivation letter
2. A curriculum-vitae
3. In a separate document answer to the following question: *What are the main challenges and opportunities for Community pharmacists in Europe?* using maximum 700 words.